## AMERICANS WITH DISABILITIES ACT-TITLE II POLICY CARBON COUNTY COURT OF COMMON PLEAS

The Carbon County Court of Common Pleas (The Court) complies with Title II of the Americans with Disabilities Act (ADA) which provides that "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity". 42 U.S.C.A. §12132. Pursuant to that requirement, if you are an individual with a disability who needs an accommodation in order to participate in any judicial proceeding or any other service, program, or activity of the UJS, you are entitled, at no cost to you, to the provision of certain assistance. The ADA does not require the Court to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

If you require an accommodation under the ADA, it is recommended that you make your request as soon as possible or at least three (3) business days before your scheduled participation in any court proceeding or activity. All requests for accommodation, regardless of timeliness, will be given due consideration and if necessary, may require an interactive process between the requestor and the Court to determine the best course of action.

The Carbon County ADA Request for Reasonable Accommodation Form is available on the home page of the Court's website, <u>www.carboncourts.com</u> or by contacting:

Cynthia Winn Kocher-ADA Coordinator/Assistant Court Administrator Carbon County Courthouse, 4 Broadway, PO Box 131 Jim Thorpe, PA 18229 Phone: 570-325-8556 ext. 3201 Fax: 570-325-9449 Email: info@carboncourts.com

If you need assistance completing this form, contact the ADA Coordinator.

Complaints alleging violations of Title II under the ADA may be filed using the Carbon County ADA Grievance Procedure available at <u>www.carboncourts.com</u> or by contacting the above-named personnel. A response will be sent to you after careful review of the facts.