

**IN THE COURT OF COMMON PLEAS OF CARBON COUNTY, PENNSYLVANIA  
CRIMINAL DIVISION**

**IN RE: SURCHARGES FOR COURT :  
REPORTING NETWORK (CRN) : NO. CP-13-AD-0000005-2025  
AND ALCOHOL HIGHWAY SAFETY :  
PROGRAM (AHSP) :**

**ADMINISTRATIVE ORDER NO. 9-2025**

**AND NOW, this 14<sup>th</sup> day of February 2025, pursuant to 75 Pa.C.S.A. §3816, it is hereby ORDERED and DECREED that effective January 1, 2025, the Carbon County Court of Common Pleas DIRECTS that the County of Carbon maintain two separate line items – one for the eighty dollar (\$80.00) surcharge (\$70.00 is the discounted rate if paid prior to sentencing, ARD disposition or other pre-trial diversionary program) collected for COURT REPORTING NETWORK (CRN) pre-screening evaluations and one pursuant to 75 Pa.C.S.A. §3814 (3) & (4), for the four-hundred twenty-five dollar (\$425.00) surcharge (\$375.00 is the discounted rate if paid prior to sentencing, ARD disposition or other pre-trial diversionary program) collected for the ALCOHOL HIGHWAY SAFETY PROGRAM (AHSP) class – for CRN pre-screening evaluations completed and AHSP classes held by the Carbon County Adult Probation Department.**

**IT IS FURTHER ORDERED and DECREED that, effective January 1, 2025, the Carbon County Court of Common Pleas DIRECTS payment of these surcharges be made in the Carbon County Clerk of Courts Office no later than 4:00 p.m., Monday through Friday, in the form of a personal check, certified check, cashier's check, bank check, money order or cash. Payments made after 4 p.m. may be collected by the Carbon County Adult Probation Office if paid by personal check, certified check, cashier's check, bank check and money order provided any such check or money order**

is made payable to the Carbon County Clerk of Courts, with all such payments to be delivered to the Clerk of Courts Office the next business day accompanied by a memorandum containing the required information as set forth below. CRN or AHSP payments made prior to sentencing, ARD disposition or other pre-trial diversionary program shall be applied directly and exclusively to the costs of CRN evaluations and AHSP classes completed or held by the Carbon County Adult Probation Office. All such payments should be supported by a memorandum prepared by the Carbon County Adult Probation Office containing the Defendant's name, case number, amount of payment and reason (description) for payment. After sentencing, ARD disposition or other pre-trial diversionary program such payments shall be added to the costs associated with the case and distributed according to the breakdown as established in the Uniform Distribution Schedule (UDS) as established in the Common Pleas Case Management System (CPCMS).

The Carbon County District Court Administrator is ORDERED and DIRECTED to do the following with the Administrative Order and Rule:

1. E-mail one (1) copy with the Administrative Office of Pennsylvania Courts to [adminrules@pacourts.us](mailto:adminrules@pacourts.us) .
2. Mail one (1) copy with the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin* to PA Code and Bulletin, Legislative Reference Bureau, 647 Main Capitol Building, Harrisburg, PA 17120 and e-mail one (1) copy in Microsoft Word format to [bulletin@palrb.us](mailto:bulletin@palrb.us) .
3. Publish this local rule on the [www.carboncourts.com](http://www.carboncourts.com) website within 30 days after the publication in the *Pennsylvania Bulletin*.
4. File one (1) copy in the Carbon County Clerk of Court's Office.
5. E-mail one (1) copy for publication in the Carbon County Law Journal.
6. Forward one (1) copy to the Carbon County Law Library.

BY THE COURT:

  
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ROGER N. NANOVIC, P.J.