

**RULE 1012 – ENTRY OF APPEARANCE. WITHDRAWAL OF APPEARANCE.
NOTICE.**

1. Any attorney representing a party in a proceeding before this Court shall enter his appearance of record in the Prothonotary's Office by filing the appropriate praecipe. The Prothonotary shall promptly docket and make note in the record.

2. Any attorney who provides representation to a Custody or Support litigant at a Custody Conference, Support Conference and/or a Support Hearing shall be permitted to enter a Limited Appearance. The Praecipe for Entry of Limited Appearance is attached hereto as Exhibit "A".

3. Upon completion of the representation, the attorney shall file a Praecipe for Withdrawal of Limited Appearance. This Praecipe shall be filed without leave of court and shall direct the Prothonotary to send all future notices directly to the litigant and shall set forth the litigant's last-known address. The Praecipe for Withdrawal of Limited Appearance is attached hereto as Exhibit "B".

IN THE COURT OF COMMON PLEAS OF CARBON COUNTY, PENNSYLVANIA

(CIVIL ACTION/DOMESTIC RELATIONS)

| | | |
|------------------|---|------------|
| Plaintiff | : | |
| | : | |
| vs. | : | NO. |
| | : | |
| Defendant | : | |

PRAECIPE FOR ENTRY OF LIMITED APPEARANCE

To the Prothonotary:

Kindly enter my Limited Appearance for _____
(Plaintiff's/Defendant's Name), the Plaintiff/Defendant in the above-captioned matter.

This Appearance is limited to providing representation on behalf of this party at the Custody Conference/Support Conference/Support Hearing.

Name of Attorney for (Plaintiff/Defendant)

Firm

Address

City, State, Zip

Telephone Number

Supreme Court ID Number

